

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS  
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH  
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of  
Children in Schools** developed by NCPCR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with  
all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	1030185 (See Annexure -I)
2	Name of the School as per affiliation letter of CBSE:	Navnidh Hassomal Lakhani Public School (See Annexure -I)
3	Address of the School:	Lake Road, Sant Hirdaram Nagar, Bairagarh, Tehsil - Huzur, Bhopal 462030 (See Annexure -I)
4	Standard/level/class up to which the school is running:	I-XII (See Annexure -I)
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/ <b>U-DISE</b> same exactly the same	✓ YES/NO (See Annexure -II)
6	U-DISE code allotted to the school:	23320300412 (See Annexure -II)
7	Name and address of the Trust/Society/ Company(under section-8) running the School as on date	Shaheed Hemu Kalani Educational Society (See Annexure -III)
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	✓ YES/NO (See Annexure -III)
9	Purpose of present application:	✓ Extension/ Upgradation
10	Location of school	<ul style="list-style-type: none"> <li>• In the municipal limits of metropolitan city</li> <li>• In the municipal limits of city having population more than 15 Lakhs</li> <li>• In the hill areas (as per planning commission norms)</li> <li>✓ In the municipal limits of capital city of a state</li> <li>• In the municipal limits of class-x cities</li> <li>• On an island</li> <li>• In the municipal limits of a hill station</li> <li>• In the municipal limits of city having</li> </ul>

(Signature of Principal)

Navnidh Hassomal Lakhani Public School  
Sant Hirdaram Nagar, Bhopal

(Signature of D.E.O.  
District Education Officer  
Bhopal)

/First/Second/Third Secretary (Education))



# APPENDIX-III

		population less than 15 Lakhs • Outside the municipal limits of any town/city.
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	<input checked="" type="checkbox"/> YES/NO (See Annexure -V)
11	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	मान्यता /उमवि/ 2001 / 40 / 22 31 / 07 / 2001 (See Annexure -V)
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	<input checked="" type="checkbox"/> YES/NO (If yes name of the Board)  (Also mention whether the school is affiliated for Class-X or XII) (Yes with CBSE) (See Annexure -I)

## INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	<input checked="" type="checkbox"/> YES/NO (See Annexure -VI)
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides? (See Annexure -VI)	<input checked="" type="checkbox"/> YES/NO (See Annexure -VI)
15	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	8012.795 SQ.M. AREA IN SQ.M. (See Annexure -VI)
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed/Lessee deed/Gift Deed/Allotment etc. (See Annexure -VI & VII)
17	Name of the Owner/Lessee of the land in respect of point-15 above:	Jeev Sewa Sansthan (See Annexure -VII)
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	30 Years (See Annexure -VII)
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	<input checked="" type="checkbox"/> YES/NO If yes the details

## INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	<input checked="" type="checkbox"/> YES/NO (See Annexure -VIII)
20(a)	If yes the date of last inspection:	07/01/2019 (See Annexure -VIII)
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	<input checked="" type="checkbox"/> YES/NO (See Annexure -IX)
21(a)	If yes the date of last inspection:	09/01/2019 (See Annexure -IX)
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	<input checked="" type="checkbox"/> YES/NO (See Annexure -IX)
22(a)	If yes the date of last inspection:	09/01/2019 (See Annexure -IX)

## INFORMATION REGARDING THE STAFF

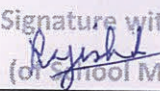
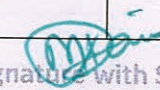
(Signature of Principal)

PRINCIPAL  
Navnidh Hassornal Lakhani Public School  
Sant Hirdaram Nagar, Bhopal

(Signature of D.E.O. District Education Officer)  
/First/Second/Third Secretary (Education)



## APPENDIX-III

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	<input checked="" type="checkbox"/> YES/NO (See Annexure -X)
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	<input checked="" type="checkbox"/> YES/NO (See Annexure -XI)
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	<input checked="" type="checkbox"/> YES/NO (See Annexure -XII)
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	<input checked="" type="checkbox"/> YES/NO (See Annexure -XIII)
Signature with Stamp  (of School Manager)		Signature with Stamp  (of School) <b>PRINCIPAL</b>
<b>Administrative Officer</b> Navnidh Hassomal Lakhani Public School Sant Hirdaram Nagar, Bhopal		
<b>PART-B</b>		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
D.N. File No. <u>871</u> Date of Issuance <u>24-1-19</u>		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	<input checked="" type="checkbox"/> YES/NO extension/upgradation
Signature (Name and Stamp of Issuing DEO) <b>DISTRICT EDUCATION OFFICER/NAME OF DISTRICT FIRST /SECOND /THIRD SECRETARY(EDUCATION)/NAME OF EMBASSY</b>		
Counter Signature  (Name, Designation and Stamp) <b>DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT DEPUTY CHIEF OF MISSION/AMBASSADOR/NAME OF EMBASSY (*Not Below the rank of a Group-A Gazetted Officer)</b>		

**PRINCIPAL**
 Navnidh Hassomal Lakhani Public School  
 Sant Hirdaram Nagar, Bhopal

(Signature of Principal)

**District Education Officer**  
**District Bhopal**  
 Signature of D.E.O.

/First/Second/Third Secretary (Education))